



Director of Volunteers

Job Overview: Work with the VP, Communications to develop fun and exciting ways to recruit and retain new volunteers. Work cross-functionally with other VPs and Directors to determine where volunteers are needed and help fill positions. As an all-volunteer organization, this role is vital to our success! This role requires about 5-10 hours of work per week.

Reports To: The **Director of Volunteer Engagement** will report to the **VP, Communications**.

Responsibilities and Duties:

- Responsible for recruitment and orientation of new volunteers
- Maintain and expand volunteer engagement
- Upkeep of volunteer roster/documents
- Assess volunteer needs for events
- Establish and maintain larger-scale volunteer relationships with other organizations
- Attend monthly meetings (in-person or remotely)

Qualifications:

- Outgoing and friendly personality
- Able to communicate effectively with diverse people
- Excellent organizational and team coordination abilities
- Management experience preferred
- Event planning experience a plus
- Non-profit experience preferred

To apply for this position, please send your resume and a cover letter to leadership@rescuepit.org.